

Larkin Charter Township  
Regular Board Meeting  
3027 N Jefferson Rd, Midland  
Tuesday, October 10, 2023 6:00 p.m.

MINUTES

Members present: *Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves, Deitsch*

Absent: *None*

Guests: *None*

Meeting called to order at 6:00 p.m.

Pledge of Allegiance

Acceptance of agenda as written.

Motion to accept agenda as written by Moe, support from Draves.

Roll call vote:

Yeas: *Moe, Benter-Rich, Hitchcock, Owens, Draves, Deitsch, Sandow*

Nays: *None*

Absent: *None*

Correspondence

Calvary Baptist invitation to thank you service.

Board of Determination meetings for 10-17-23.

Public Comment

None.

Guests

None.

Action Items:

- *DNR Grant: Purchase Agreement.*

The Purchase Agreement for the DNR Property is completed and ready to be executed.

Motion by Benter-Rich, support by Draves, to accept the Purchase Agreement.

Yeas: *Benter-Rich, Owens, Hitchcock, Draves, Deitsch, Sandow, Moe*

Nays: *None*

Absent: *None*

Motion by Benter-Rich, support by Draves, to authorize Supervisor Sandow to sign the Purchase Agreement on behalf of the Township.

Yeas: *Owens, Hitchcock, Draves, Deitsch, Sandow, Moe, Benter-Rich*

Nays: *None*

Absent: *None*

- *Advertisement for Assessor.*

Coiene Taite, Township Assessor, is retiring. She prepared a job description for her position. Board reviewed description and discussed where to advertise – *Midland Daily News*, Township Website, MTA Website, and professional publications.

- *Social Media Archiving Contract.*

We received a proposal from ArchiveSocial to archive all Township social media posts, including deleted comments. This will provide the Township with historical data and easily accessible information for FOIA requests and documentation.

Motion by Hitchcock, support by Deitsch, to approve the contract with ArchiveSocial.

Yeas: *Hitchcock, Draves, Deitsch, Sandow, Moe, Benter-Rich, Owens*

Nays: *None*

Absent: *None*

- *Request for Proposals for Trash/Recycle.*

The Township's contract with Republic ends on 12/31/23. The Clerk and Supervisor will draft and distribute a RFP for 2024 trash and recycling.

## Consent Agenda

Approval of October Payroll, September/October Invoices, and September 12<sup>th</sup> Regular Board Meeting Minutes. Motion by Hitchcock, support from Owens.

Yeas: *All*

Nays: *None*

Absent: *None*

## Department Reports:

### Fire Department:

- 20 calls since last report:
  - 11 Medical
  - 5 Vehicle Accidents

- 3 Public Assists
- 1 Down Power Line
- Truck Purchase Update: Cab has been mounted onto the chassis.
- Emergency Services Day was a success. An estimated 175-200 people attended the event with the support of 10 other agencies, including neighboring fire departments, EMS, Law Enforcement, Tech Rescue, Central Dispatch, Midland County Road Commission, and 4-H. Special thanks to Larkin Business Association for their continued support in providing food and refreshments.
- The Department was successful in their application for a Fire Equipment Grant from the State for \$10,000. The funds will be used to purchase individual Thermal Imager Cameras.
- New recruits – Marco DeAlessandro, Guiseppe DeAlessandro, and Stacey Rohn. They will be probationary firefighters pending a physical and passing the required medical and fire training.

**Motion by Draves, support by Deitsch, to hire new recruits as probationary fire fighters.**

Yeas: *Draves, Deitsch, Sandow, Moe, Benter-Rich, Owens, Hitchcock*

Nays: *None*

Absent: *None*

**Clerk:**

- Budget workshop next week.

**Treasurer:**

**Township Code Authority:**

- Building Permits: 4 (2 new construction)
- Plumbing Permits: 8
- Mechanical Permits: 13
- Electrical Permits: 10

**Park/Park Committee:**

- Preparing for winter. Restrooms will be winterized soon.

**Cemetery:**

- Columbarium will be delivered in 6-12 weeks.
- Benches to be purchased for columbarium area

**Motion by Benter-Rich, support by Moe, to purchase two benches at a cost of \$1,793 each.**

Yeas: *Deitsch, Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves*

Nays: *None*

Absent: *None*

**Hall:**

- Jill Deitsch, Mandy Archbold, and Lisa Benter-Rich to review the Hall Policy and present revisions to the Board in November.

**Assessor:**

- There are two pending Michigan Tax Tribunal appeals:
  - Robert Granett 3075 Alderberry Court. The appeal has been answered with the Tax Tribunal and the court date is December 12, 2023 at 11:30 am (same day as Board of Review).
  - Michel Brendan, 3758 E Acorn Lane Petition has been answered with the Michigan Tax Tribunal.
- The 2023 Assessment roll 660 Audit was June 28, 2023. Attached are the results.
- We have 1 pending STC (State Tax Commission) taxable value appeal for 4251 Monroe Road. This hearing will be in Lansing and should be scheduled for November.
- Working on measuring new construction and entering sale data in the computer.
- August deeds have been entered in our database.
- December Board of Review is scheduled for Tuesday, December 12, 2023 at 11:00 am. At this time, we have 2 Veteran exemption applications and 2 Hardship applications.

**Planning Commission:**

- Contract with Wade Trim for Master Plan is finalized.
- Subcommittee for Pond Ordinance has been formed.
- Board will vote on the Fence Ordinance and Home Occupancy Ordinance at the November Board Meeting.

**Zoning Board of Appeals**

- Vacancy on the Board – searching for applicants.

**Zoning Enforcement:**

- Investigating smaller complaints at this time: noise, blight.

**Roads:**

- No update.

**Supervisor:**

- No report.

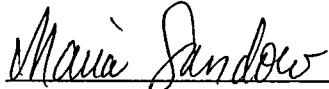
**Public Comment:** None

Meeting adjourned at 7:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lisa Benter-Rich", written over a horizontal line.

Lisa Benter-Rich, Clerk

A handwritten signature in cursive script, appearing to read "Maria Sandow", written over a horizontal line.

Maria Sandow, Supervisor