

Larkin Charter Township
Regular Board Meeting
3027 N Jefferson Rd, Midland
Tuesday October 11, 2022 - 7:00 p.m.

MINUTES

Members present: Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves, Deitsch

Absent: None

Guests: None

Meeting called to order at 7:00 p.m.

Pledge of Allegiance

Acceptance of Agenda with additions.

Motion to accept agenda with additions by Benter-Rich, support from Owens.

Roll call vote:

Yeas: *Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves, Deitsch*

Nays: *None*

Absent: *None*

Guests

None

Correspondence

Letters from Mrs. Messner's 5th grade at Siebert Elementary to the Fire Department

Public Comment

None

Action Items:

- *Property listing with Shannon Killinger at Ayre Reinhart.*

The listing agreement with Shannon Killinger at Ayre Reinhart expires October 18, 2022.

Motion by Draves, support by Hitchcock to renew the listing for another six months. If property does not sell, will re-evaluate at that time.

Yeas: *Moe, Benter-Rich, Owens, Hitchcock, Draves, Deitsch, Sandow*

Nays: *None*

Absent: *None*

- *Desktop Scanner for Office Manager.*

The software used to convert documents to searchable text is incompatible with the large copier/scanner. It attempts to convert handwriting, causing the document to lose its integrity. A desktop scanner will convert the document to searchable text, but leave handwriting as it is. The desktop scanner will cost less than \$500.

Motion by Hitchcock, support by Owens to purchase desktop scanner for Office Manager.

Yeas: *Benter-Rich, Owens, Hitchcock, Draves, Deitsch, Sandow, Moe*

Nays: *None*

Absent: *None*

- *Rezoning Decision from Planning Commission.*

The Planning Commission had a Public Hearing for Patrick Pnacek's property at the northwest corner of Waldo and Monroe. Pnacek requested the property be re-zoned to multi-family.

Motion by Hitchcock, support by Owens to purchase desktop scanner for Office Manager.

Yeas: *Benter-Rich, Owens, Hitchcock, Draves, Deitsch, Sandow, Moe*

Nays: *None*

Absent: *None*

- *Water Moratorium.*

The existing water moratorium expires on September 30, 2022. We are scheduled to meet with the Midland City Council on Monday, September 26th at 7:00 p.m.

Motion by Hitchcock, support from Deitsch to extend the Water Moratorium 6 months, to March 30, 2022.

Yeas: *Hitchcock, Draves, Deitsch, Sandow, Moe, Benter-Rich, Owens*

Nays: *None*

Absent: *None*

- *Zoning Enforcement Officer Vacancy*

Current Zoning Enforcement Officer has purchased a business and has resigned citing lack of time to dedicate proper time to do this job. He also indicated that the compensation was not enough to pay his insurance, mileage, and time needed to dedicate to this job.

The decision as to how to move forward was tabled. Supervisor to speak with departing officer to discuss acceptable compensation for a replacement. Clerk to post on MTA board for information as to how other townships do zoning enforcement.

- *Office Septic Field Replacement*

Bids were sent to every contractor on the Midland County Health Department approved contractor list (excluding Earthmovers at the Supervisor's request). Bids have been received and reviewed.

Motion by Hitchcock, support by Draves to accept the bid from Sova Excavating and Trucking, Inc.

Yeas: *Deitsch, Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves*

Nays: *None*

Absent: *None*

- *Website Proposal.*

The Clerk is researching companies to set up a new website for the Township. Four proposals were shared with the Board.

This item has been tabled to allow Board members to look at examples of the companies' current work and to allow the Clerk to research a few additional questions.

- *Probationary Fire Fighter Appointment.*

Konner Forshee has applied to be a probationary firefighter until training is complete.

Motion by Deitsch, support by Draves to accept Konner Forshee as a probationary firefighter until his training is complete.

Yeas: *Moe, Benter-Rich, Owens, Hitchcock, Draves, Deitsch, Sandow*

Nays: *None*

Absent: *None*

- *ARPA Informational Meeting*

The Board would like to host an informational meeting for citizens to provide input for usage of the ARPA funds received by the Township.

Motion by Draves, support by Deitsch to mail postcards to all residents informing them of the ARPA informational meeting, scheduled for Tuesday, October 25th at 6:00 p.m.

Yeas: *Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves, Deitsch*

Nays: *None*

Absent: *None*

Updates on Pending Business

- *Brivo for Hall*

BRIVO is installed and working.

- *DNR Grant Application Status*

The DNR Grant has been approved. They require 2 DNR-authorized appraisal reports for the property. The Township will pay for the appraisals, but the funds will be reimbursed by the grant. The Supervisor will schedule two appraisals.

Motion by Moe, support by Hitchcock to authorize spending on appraisal reports.

Yeas: *Draves, Deitsch, Sandow, Moe, Benter-Rich, Owens, Hitchcock*

Nays: *None*

Absent: *None*

- *CPSM Update.*

The CPSM Project Team has provided Supervisor, Clerk, and Fire Department a list of 62 items that need to be submitted.

Consent Agenda

Motion by Draves, support from Hitchcock to approve September Payroll, August Primary Election Payroll, and August/September invoices.

Yeas: *All*

Nays: *None*

Absent: *None*

Approval of Minutes

Motion by Hitchcock with support from Owens to accept August 9th Regular Board Meeting minutes.

Roll Call Vote:

Yeas: *Owens, Hitchcock, Draves, Deitsch, Moe, Benter-Rich*

Nays: *None*

Abstain: *Sandow*

Motion by Owens with support from Draves to accept August 23rd Regular Board Meeting minutes.

Roll Call Vote:

Yeas: *Hitchcock, Draves, Deitsch, Sandow, Moe, Benter-Rich, Owens*

Nays: *None*

Abstain: *None*

Department Reports:

Fire Department:

No update (see above – probationary firefighter)

Treasurer:

No update

Clerk:

- Budget workshops scheduled for Tuesday, September 26th at 6:00 p.m., Monday, October 3rd at 6:00 p.m., and Tuesday, October 25th following ARPA session.
- MTA's Now You Know: The Role of the Zoning Administrator available on-demand..
- MTA's Lunchtime Learning Series – Election Update Wednesday, October 12th at noon.

Planning Commission:

Public Hearing October 5 at 7:15.

Looking at fencing ordinances.

Assessor:

July deeds are entered in computer. August deeds won't be available until the first week of September.

Working on split approvals. Ten splits so far this year.

One Michigan Tax Tribunal Petition has been filed for 2022: Mandy Pecher, 4251 E Monroe Road.

Working on new permits for the 2023 tax roll.

December Board of Review is scheduled for Tuesday, December 13, 2022 at 11:00 a.m. at the Township Office. This meeting is not for public comment, but is an open meeting.

Zoning Board of Appeals:

Appeal meeting is scheduled.

Cemetery:

No report.

Supervisor:

3rd quarter water samples are done.

Zoning Enforcement:

See above.

Hall:

See above – roof repair and BRIVO entrance.

Clerk to have Valley Electric fix accessible door and Gilboe's to fix hex lock on West door.

Township Code Authority:

4 Building

9 Plumbing

14 Mechanical

10 Electrical

Park:

Discussion about weed control and working collaboratively with City of Midland Park Department.

Park Committee:

None.

Roads:

Paving projects complete.

A few crack-sealing projects need to be finished.

Supervisor to do ride-along with Road Commissioner for road evaluations.

Public Comment:

None.

Meeting adjourned at 8:49 p.m.

Respectfully Submitted,



Lisa Benter-Rich, Clerk



Maria Sandow, Supervisor