

Larkin Charter Township
Regular Board Meeting
3027 N Jefferson Rd, Midland
Tuesday December 13, 2022 - 7:00 p.m.

MINUTES

Members present: Sandow, Moe, Owens, Hitchcock, Draves, Deitsch

Absent: Benter-Rich

Guests: None

Meeting called to order at 7:00 p.m.

Pledge of Allegiance

Acceptance of Agenda with additions.

Motion to accept agenda as with changes by Deitsch, support from Draves.

Roll call vote:

Yeas: *Owens, Hitchcock, Draves, Deitsch, Sandow, Moe*

Nays: *None*

Absent: *Benter-Rich*

Guests

None

Correspondence

None

Public Comment

3 comments made

Action Items:

- *Public Hearing for 2023 Budget*

The scheduled public hearing for the 2023 Budget was postponed because the Clerk was unable to attend due to illness.

Motion to reschedule public hearing for the 2023 Budget made by Moe, supported by Hitchcock

Roll call vote:

Yeas: *Draves, Deitsch, Sandow, Moe, Owens, Hitchcock*

Nays: *None*

Absent: *Benter-Rich*

- *Boy Scout Troop 767 requested use of Larkin Township Hall in March 2023 for weekend indoor camping retreat*

Boy Scout Troop Members and Leaders presented plans for an indoor camping retreat weekend to the Board. They offered to do service work in exchange for the use of the hall. They also have a motto to leave a place they visit in better shape than it was when they got there. They will be required to put the \$200 deposit on the rental and it will be subject to the same rules other renters are.

Motion by Draves, support by Owens to accept allow Boy Scout Troop 767 to use the hall as requested in March.

Yeas: *Moe, Owens, Hitchcock, Draves, Deitsch, Sandow*

Nays: *None*

Absent: *Benter-Rich*

- *Schedule for 2023 Board Meetings.*

Motion to accept the 2023 Board Meetings schedule as written by Hitchcock, supported by Deitsch

Yeas: *Owens, Hitchcock, Draves, Deitsch, Sandow, Moe*

Nays: *None*

Absent: *Benter-Rich*

- *Salary and Fee Resolutions*

Tabled to January 2023 Meeting

- *Utility Vehicle for Park*

The park crew requested a utility vehicle be purchased for cleaning up the park. Todd presented several options to the Board.

Motion by Draves, supported by Hitchcock to purchase the RTVXG850WLM22 with roof and windshield UTV for \$15,000

Yeas: *Hitchcock, Draves, Deitsch, Sandow, Moe, Owens*

Nays: *None*

Absent: *Benter-Rich*

- *Presentation of 2023 Insurance Policies and Cyber Solutions Policy*

Ken Lind, our insurance agent was not able to attend the meeting. He will be at the January 2023 Meeting.

Motion by Hitchcock, supported by Owens to purchase the Cyber Solutions Policy as proposed

Yeas: *Draves, Deitsch, Sandow, Moe, Owens, Hitchcock*

Nays: *None*

Absent: *Benter-Rich*

- *Annexation Request by MD Alpine LLC for 3903 Letts Street*

Public Hearing set for 7:15 pm on 1/10/23 Board Meeting. Moe will send out required notices

- *Planning Commission rezoning recommendation of property on NW Corner of Waldo Rd*

Patrick Pnacek made a presentation to the Board asking that the Board rescind the recommendation of the Planning Commission not to allow a zoning change from Residential A to Residential C.

No motion was made therefore not action taken by the Board

Updates on Pending Business

- *CPSM Update.*

Board was given the preliminary data from CPSM to review. Robert Hammond, Fire Chief questioned the validity of the data as he didn't provide this information.

- *DNR Grant Application Status*

One Appraisals received. Waiting for second one.

- *Water Moratorium*

0 new taps issued since last meeting.

- *Water Reliability Study*

Waiting for revised proposal from Rowe, second proposal from City Contractor

Consent Agenda

Motion by Owens, support from Hitchcock to approve November Payroll and October/November invoices.

Yeas: *All*

Nays: *None*

Absent: *Benter-Rich*

Approval of Minutes

Motion by Deitsch with support from Draves to accept November 15th, 2022 Regular Board Meeting minutes.

Roll Call Vote:

Yeas: *Hitchcock, Draves, Deitsch, Sandow, Moe, Owens*

Nays: *None*

Abstain: *None*

Absent: *Benter-Rich*

Department Reports:

Fire Department:

Chief Hammond reported that the refrigerator in the fire station has quit working. He reported that the refrigerator is approximately 20 years old. He asked for a new refrigerator for the station.

Motion by Draves with support from Owens to purchase a new refrigerator not to exceed \$1,000

Roll Call Vote:

Yeas: *Draves, Deitsch, Sandow, Moe, Owens, Hitchcock*

Nays: *None*

Abstain: *None*

Absent: *Benter-Rich*

Chief Hammond reported that since the fire department took the Board Room chairs that were replaced, he has approximately 24 chairs he no longer has room for. It was suggested that we find a non-profit to take them. Clerk Benter-Rich will look into this.

Treasurer:

General Fund	\$4,007,044.33
Sanitation	111,082.67
Water 1	288,091.61
Water 2	107,772.88
Water 3	428,318.62
Water 4	26,890.55

Treasurer Moe suggested that since Water District 1 and 2 assessments have been paid off, that we combine the funds and rename them Water Repair and Maintenance Fund. The funds will be used to repair or replace the water supply system as needed.

Motion by Draves with support from Owens to combine Water District 1 and 2 assessment funds and rename it Water Repair and Maintenance Fund

Roll Call Vote:

Yeas: *Deitsch, Sandow, Moe, Owens, Hitchcock, Draves*

Nays: *None*

Abstain: *None*

Absent: *Benter-Rich*

Clerk:

No report. Clerk absent

Planning Commission:

Working on reviewing ordinances, reviewing Master Plan

Assessor:

- December Board of Review is scheduled for Tuesday December 13, 2022 at 11:00 AM here at the Township Offices. This is an open Meeting but not for public comment.
- All permits for October have been received from the Building Code department.
- All current deeds have been received from Register of Deeds office and entered in the computer.
- Michigan Tax Tribunal for Mandy Pecher 4251 Monroe Road was settled.
- The L-4016 a special assessment report has been submitted to the State, the due date was November 15, 2022.

Zoning Board of Appeals:

No report.

Cemetery:

No report.

Zoning Enforcement:

5 complaints, 3 resolved immediately. 2 pending court hearings.

Hall:

No report.

Township Code Authority:

9 building permits

13 plumbing permits

12 mechanical permits

15 electrical permits

Park:

No report.

Park Committee:

No Report.

Roads:

The Midland County Road Commission 2023 allotments for Road Improvement were issued. Larkin Township has \$139,956.45 in matching funds for 2023, \$139,708.93 in carry over funds from 2022 plus \$196,381.54 in non-matching funds for 2023, and \$29,801.78 in non-matching funds carried over from 2022. With the Township's matching contributions, we have a total of \$777,515.08 total funds.

Supervisor:


Supervisor Sandow received a certificate for successfully completing 25 professional development hours and all requirements in the Asset Management Champion Program by the Michigan Infrastructure Council.

Public Comment:

None.

Meeting adjourned at 8:22 p.m.

Respectfully Submitted,



Lisa Benter-Rich, Clerk



Maria Sandow, Supervisor