

Larkin Charter Township  
Regular Board Meeting  
3027 N Jefferson Rd, Midland  
Tuesday, January 10, 2023 7:00 p.m.

MINUTES

Members present: Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves

Absent: Deitsch

Guests: None

Meeting called to order at 7:00 p.m.

Pledge of Allegiance

Acceptance of Agenda with addition.

Motion to accept agenda with changes by Moe, support from Owens.

Roll call vote:

Yeas: *Moe, Benter-Rich, Owens, Hitchcock, Draves, Sandow*

Nays: *None*

Absent: *Deitsch*

Guests

Ken Lind

Correspondence

Thank you from Mills Township

Public Comment

One public comment

Action Items:

\*\*\*PUBLIC HEARING\*\*\*

- *Annexation petition for 3903 Letts Street.*

Motion by Moe, support by Draves to approve annexation of 3903 Letts Street by the City of Midland.

Yeas: *Benter-Rich, Owens, Hitchcock, Draves, Sandow, Moe*

Nays: *None*

Absent: *Deitsch*

\*\*\*\*RESUME REGULAR MEETING

- *Resolution to establish Township Officers Salary, Resolution 01-23-01, Supervisor.*

Motion by Hitchcock, support by Owens to approve Resolution 01-23-01.

Yeas: *Owens, Hitchcock, Draves, Sandow, Moe, Benter-Rich*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Township Officers Salary, Resolution 01-23-02, Treasurer.*

Motion by Benter-Rich, support by Hitchcock to approve Resolution 01-23-02.

Yeas: *Hitchcock, Draves, Sandow, Moe, Benter-Rich, Owens*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Township Officers Salary, Resolution 01-23-03, Clerk.*

Motion by Sandow, support by Draves to approve Resolution 01-23-03.

Yeas: *Draves, Sandow, Moe, Benter-Rich, Owens, Hitchcock*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Township Officers Salary, Resolution 01-23-04, Trustees.*

Motion by Sandow, support by Moe to approve Resolution 01-23-04.

Yeas: *Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Township Fire Department Wages, Resolution 01-23-05, Trustees.*

Motion by Hitchcock, support by Draves to approve Resolution 01-23-05.

Yeas: *Moe, Benter-Rich, Owens, Hitchcock, Draves, Sandow*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Buildings & Grounds, Cemetery, & Cleaning Wages, Resolution 01-23-06.*

Motion by Owens, support by Hitchcock to approve Resolution 01-23-06.

Yeas: *Moe, Benter-Rich, Owens, Hitchcock, Draves, Sandow*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Office, Deputy & Election Wages, Resolution 01-23-07.*

Motion by Sandow, support by Draves to approve Resolution 01-23-07.

Yeas: *Hitchcock, Draves, Sandow, Moe, Benter-Rich, Owens*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Meeting & Other Stipends, Resolution 01-23-08.*

Motion by Draves, support by Owens to approve Resolution 01-23-08.

Yeas: *Draves, Sandow, Moe, Benter-Rich, Owens, Hitchcock*

Nays: *None*

Absent: *Deitsch*

- *Resolution to establish Assessor, Planning, Zoning & Enforcement Wages, Resolution 01-23-09.*

Motion by Moe, support by Draves to approve Resolution 01-23-09.

Yeas: *Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves*

Nays: *None*

Absent: *Deitsch*

- *Board of Review Members.*

All Board of Review Members' terms expired on 12/31/22. All have volunteered to serve another 2-year term: Shirley Behling, Greg Hermanns, Kris Myers, Alternate Andrew Reder.

Motion by Moe, support by Owens to approve the Board of Review members for a new two-year term, expiring 12/31/24 .

Yeas: *Owens, Hitchcock, Sandow, Draves, Moe, Benter-Rich*

Nays: *None*

Absent: *Deitsch*

- *Planning Commission Members.*

Three members of the Planning Commission have terms that expired 12/31/22. They have all agreed to another three-year term, expiring 12/31/25. Those members include Gary Bennett, Gary Laurenz, and Charles Goodman.

Motion by Hitchcock, support by Owens to approve the Planning Commission members for a new three-year term, expiring 12/31/25 .

Yeas: Draves, Sandow, Moe, Benter-Rich, Owens, Hitchcock

Nays: None

Absent: Deitsch

- *Zoning Board of Appeals Members.*

Dan Wolf's term on the Zoning Board of Appeals has expired. He has agreed to serve another term.

Motion by Hitchcock, support by Draves to approve the Zoning Board of Appeals member for a new three-year term, expiring 12/31/25 .

Yeas: Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves

Nays: None

Absent: Deitsch

- *Poverty Exemption and Asset Test for Board of Review.*

All townships are required to adopt the Poverty Exemption Guidelines and create an asset test for the Board of Review.

Motion by Hitchcock, support by Owens to accept the Federal Guidelines for poverty.

Yeas: Sandow, Moe, Benter-Rich, Owens, Hitchcock, Draves

Nays: None

Absent: Deitsch

Motion by Hitchcock, support by Owens to adopt an asset test of \$15,000 for the poverty exemption.

Yeas: Moe, Benter-Rich, Owens, Hitchcock, Draves, Sandow

Nays: None

Absent: Deitsch

- *2023 Road Improvements.*

The Midland County Road Commission has provided the Township with a list of proposed road improvements and allocations for 2023 (attached).

Motion by Hitchcock, support by Owens to accept the proposed road improvements and allocations for 2023 from the Midland County Road Commission.

Yeas: *Benter-Rich, Owens, Hitchcock, Draves, Sandow, Moe*

Nays: *None*

Absent: *Deitsch*

- *Use of Hall for Funeral Dinners for Mills Residents.*

The Mills Township Hall has been damaged by frozen pipes and is being repaired. While repairs are being made, Mills Township would like to allow their residents to use our hall for funeral dinners at no charge.

Motion by Draves, support by Owens to allow Mills Township residents to use our hall for funeral dinners while their hall is being repaired.

Yeas: *Owens, Hitchcock, Draves, Sandow, Moe, Benter-Rich*

Nays: *None*

Absent: *Deitsch*

#### Updates on Pending Business

- *CPSM Update.*

CPSM Consultants are meeting with fire department members this week.

- *DNR Grant Application Status*

Appraisals will be completed before Thanksgiving.

- *Water Moratorium*

3 new taps issued since last meeting.

- *Water Reliability Study Required by EGLE.*

Rowe Engineering has submitted a proposal for the Water Reliability Study required by EGLE. The study should not exceed \$19,020.

Motion by Hitchcock, support by Moe to approve the proposal from Rowe Engineering for the Water Reliability Study.

Yeas: *Hitchcock, Draves, Sandow, Moe, Benter-Rich, Owens*

Nays: *None*

Absent: *Deitsch*

#### Consent Agenda

Motion by Draves, support from Hitchcock to approve December Payrolls and November/December invoices.

Yeas: *All*

Nays: *None*

Absent: *Deitsch*

#### Approval of Minutes

Motion by Owens with support from Hitchcock to accept December 28, 2022 Special Meeting minutes.

Roll Call Vote:

Yeas: *Sandow, Moe, Benter-Rich, Owens, Hitchcock, Deitsch,*

Nays: *None*

Absent: *Deitsch*

Abstain: *Draves*

Department Reports:

Fire Department:

*No report.*

**Treasurer:**

GF:	\$3,921,391.60
Sanitation:	\$ 96,092.01
Water 1:	\$ 288,160.02
Water 2:	\$ 107,795.32
Water 3:	\$ 466,874.55
Water 4:	\$ 26,892.40

**Clerk:**

No Update

**Planning Commission:**

Elected officers for 2023.  
Working with Wade Trim.

**Assessor:**

- o March Organizational Board of Review meeting will be March 7<sup>th</sup> at 11:00 a.m. This is an open meeting but not for public comment.
- o All Board of Review members have taken the required Board of Review Training. This is required once every 2 years.
- o There are no pending Michigan Tax Tribunal appeals.
- o Assessor has been working on the new assessment roll for 2023. All field work has been completed, now working on the Land Values and ECFs (Economic Condition Factors).

**Zoning Board of Appeals:**

No report.

**Cemetery:**

No report.

**Supervisor:**

No report.

**Zoning Enforcement:**

No report.

Hall:

No report

Township Code Authority:

6 Building (total of 58 in 2022)

7 Plumbing (total of 83 in 2022)

9 Mechanical (total of 152 in 2022)

4 Electrical (total of 116 in 2022)

Park:

- o Fire Department inspection indicated that flammable materials need to be stored in proper storage cabinet. Trustee Owens will work with Clerk to determine what needs to be ordered.
- o Park will be closed for the winter effective 11/16/22.

Park Committee:

None.

Roads:

No Report

Public Comment:


None.

Meeting adjourned at 8:24 p.m.

Respectfully Submitted,



Lisa Benter-Rich, Clerk



Maria Sandow, Supervisor